Grant Application Timeline and Checklist

Timeline

10/1/21- Grant packets will be available
1/14/22- Last day to submit complete grant application
1/28/22- Grant recipients will be notified

Checklist

Please make sure the following items are included in your proposal. Incomplete proposals will not be considered.

- Obtained all required signatures (p.1)- Principal, Network Supervisor, Director of Facilities, Asst. Superintendent of Ed Services
- Certify that you did not have someone else write the grant for you (p. 1)
- Confirm you are able to attend the grant ceremony. This is required (p. 2)
- Included all related LCAP goals and actions and California State Standards (p. 3-4)
- Included tax and shipping in your grant budget (p. 7)
    - Sales tax is required by the State of California for all goods even if the vendor does not charge it (Ex: out of state vendors)